Je lis, je lis, littératie!

Part 1	
Resource Type (Digital or Application)	Digital
Application/Software Title (with links)	**Je lis, je lis, littératie!** jelis.rkpublishing.com
Developer/Vendor	RK Publishing, Inc.
Privacy Policy, Terms of Use (Links)	Privacy Policy - RK Publishing Terms & Conditions - RK Publishing
Description of Application and its Educational Value (Refer to "About Us" page, if applicable) *What is the initiative? Describe your initiative in enough detail that a reader who knows nothing about your work will understand the purpose of your initiative and who your partners and other stakeholders are. Describe what you're doing, how it works, who is involved and when or how long your initiative runs.*	***Je lis, je lis**, littératie!* is an online reading program for French Immersion students K-7. It features 206 narrative and informative texts.
Part 2	
Is this initiative a data-linking program under FOIPPA? *If yes, this PPIA must be submitted to the Office of the Information and Privacy Commissioner (OIPC). A data linking program is when multiple distinct data sets are used in conjunction with each other. (E.g. MyED information used in School Messenger)*	No
Is this initiative a common or integrated program or activity (CIPA)? *If yes, this PPIA must be submitted to the Office of the Information and Privacy Commissioner (OIPC). A CIPA is a program or activity that provides one or more services through a public body either working collaboratively or on behalf of other public bodies or agencies.*	No
What Personal Information (PI) is involved? *List all the PI elements that will be collected, used, and/or stored through the use of this app by (but not limited to): students, staff, parents, and vendors, even unintentionally. If the answer is 'none', then skip to PART 5 and submit this PPIA to the Privacy Officer for completion.*	• **Identifying Information** (Name, email address, phone number, mailing address, school affiliation, login credentials) • **Device Information** (Device and browser info, IP address, ISP, cookies, tracking data) • **User-generated Content** (uploaded documents, audio recordings)
Use *What is the PI used for (purpose)? Will the PI be used to make decisions that directly affect individuals? Does the vendor/provider use collected PI for other purposes, e.g., to advertise its services to students, teachers or parents?*	• PI is used to support educational activities, manage user accounts, track student reading progress, and facilitate communication between teachers, students, and schools. • RK Publishing does not use collected PI to advertise services to students, teachers, or

	parents, and explicitly states it does not sell, rent, or trade personal information.
Disclosure *Who will/might access the PI?* *How might the vendor/provider share the collected PI? What disclosure to 3rd parties might occur (which 3rd parties) and the type of PI being disclosed/shared. How might disclosed PI be used (see above)?*	• Teachers, school coordinators, and RK Publishing staff may access PI such as student names, reading activity, and login credentials to support instruction and manage platform operations. • PI may be shared with trusted third-party providers (e.g., for newsletters or surveys) only with user consent and for specific service-related purposes. • Shared data is used strictly for educational oversight and service operation—allowing teachers to monitor progress and RK Publishing or its technical partners to maintain secure, functional access to the platform.
Security *Describe the measures put in place, including those implemented internally and by the provider, to secure the PI and to prevent unauthorized access to the PI. Describe the technical and physical measures in place to protect the PI.*	• RK Publishing implements physical, electronic, and administrative safeguards to protect personal information from loss, unauthorized access, alteration, or disclosure. • PI is limited to authorized RK Publishing staff and designated school personnel, with secure collection, storage, and processing practices in place to prevent unauthorized use or destruction.
Part 3	
Will any PI be stored outside Canada? *Yes or No. If No, skip to PART 4*	PI may be stored outside Canada.
Is any of the PI 'sensitive'? *Click on link above to determine if PI is considered sensitive*	No
Where is the PI being stored? *Where, what regions are the PI being stored in, including backups. What hosting providers are being used?*	RK Publishing explicitly states that personal data collected through its platforms, including Je lis, je lis, littératie, is stored on servers located within Canadian territory.
Part 4	
Ownership and Retention of PI *Who owns the PI, according to applicable contracts/agreements. Describe the provisions, controls and guarantees in place on the retention of PI: storage before expiry, backups, destruction/deletion of PI.*	PI may be stored or processed in the U.S. or other unspecified regions through third-party service providers. No further details are given about specific data centers, geographic regions, or hosting vendors.
Accuracy of PI *Describe the provisions that allow individuals to request corrections to their PI held within the application/service.*	Individuals can contact RK Publishing support at support@rkpublishing.com about privacy policy.
Part 5	
Recommendation *Recommendation for **Approval,** **Abeyance/Suspension** (pending further review) or*	Approved.

Rejection, *based on a review and assessment of Privacy Risk. For an approval, provide any applicable conditions of use and/or other risk mitigation measures advised to achieve an acceptable level of privacy risk*	
PIA Version	1.0
Date Created	18 August 2025
Other References	[Student Terms and Conditions](#)